



# The Office of Acquisition and Logistics Management (OALM)

<http://olao.od.nih.gov>

## JANUARY SIMPLIFIED ACQUISITION CERTIFICATION BOARD

Simplified Acquisition Helpline

(301) 496-0400

[SimplifiedAcquisitiHelp@od.nih.gov](mailto:SimplifiedAcquisitiHelp@od.nih.gov)

Purchase Card Helpline

(301) 435-6606

[Creditcard@od.nih.gov](mailto:Creditcard@od.nih.gov)

BPA Helpline

(301) 496-5212

There should be a Board meeting to review Simplified Acquisition Certification (SAC) packages toward the end of January. Please send all SAC Packages to Annette Romanesk by January 16, 2009.

The following must be included in your SAC-A package:

1. A "Simplified Acquisition Certification Application Form", Appendix N-2. See: [http://oamp.od.nih.gov/Division/acp/AcqCertification/SAC\\_ApplicationForm.pdf](http://oamp.od.nih.gov/Division/acp/AcqCertification/SAC_ApplicationForm.pdf)
2. A current resume identifying buyer or approver duties
3. Copies of Training certificates from "Basic Simplified Acquisition" and "Advanced Simplified Acquisition" classes
4. A copy of the cover page of your last performance appraisal with the final rating
5. Proof that you have completed Green Purchasing
6. If you are also requesting delegated authority as a Purchase Card Holder or Card Approving Official with authority over \$3,000 or delegated authority for BPA Calls and TO/DOs up to \$500,000 and Purchase Order authority up to \$3,000, then also submit the "Contracting Officer's Warrant Application Form", Appendix P-1. See: <http://oamp.od.nih.gov/Division/acp/Warrants/WarrantApplication.pdf>.



Please fax your completed packages to Annette Romanesk at 301-496-8422 or send it to her as an email attachment.

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## Division of Logistics Services, Relocation Services Section

### “Moving Services Are our Specialty”

The Division of Logistics Services, Relocation Services Section is here to assist with any packing or moving job, large or small. We perform moves ranging from small deliveries to major moves involving complete organizations.

We provide service within a fifty-mile radius of the Washington, D.C. area. Customers working for HHS in Federal and Rental facilities can schedule moves by e-mail, fax or phone. Routine deliveries and smaller office and lab moves can be accomplished within twenty-four hours of the request. Larger moves should be scheduled at least thirty days in advance.

Pre-move consultation, site visits and estimates are provided to customers free of charge. We have qualified experienced moving staff available to help plan your move. Our hours of operation are Monday through Friday from 7:00am to 4:45pm. Weekend moves are available.

Moving services we can provide include:

- **Packing**—We send experienced packers to prepare, pack and label your office and lab contents for relocation. Packing supplies and products can be ordered and delivered to customers upon request.
- **Office and Lab Moves**—Trained and experienced moving staff will relocate office and non-hazardous lab contents using state-of-the-art equipment.

Computers and desktop lab and office equipment is safely relocated using special equipment carts. Moving vehicles are equipped with lift gates and all items are secured in the vehicles during transport.

- **Conference Material Moves**— Boxes and exhibit cases for meeting and conferences can be picked up and delivered to and from hotels, convention centers, job fairs and meeting locations.

- **Storage Facility and Disposal Facility Moves**— Arrangements can be made to relocate property to storage facilities. Confidential material can be transported to disposal facilities.

- **Warehouse and Facility Support**— Labor crews can be established and stationed at warehouses and facilities. Schedules may be developed for full time or part-time support as necessary.

- **Customized Delivery and Trucking Programs**— Delivery routes will be developed according to the customer’s requirements. Schedules will be established and timely service provided on a recurring daily basis or on predetermined days and times according to need.

- **Site Visits and Pre-Move Consultations**— Moving personnel and planners are available to assist customers on-site and to prepare and plan for upcoming relocations.

- **Scheduling for Relocations**— Relocation requests are scheduled when customers contact us by e-mail, fax or phone. Information is entered

into our logistics data base used for scheduling, billing and reporting.

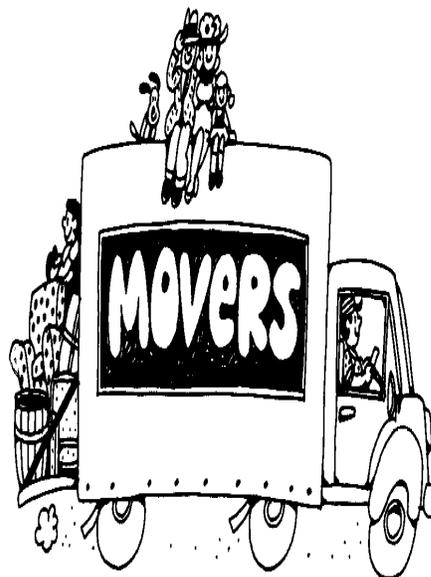
**Invoice Processing**- Customers do not have to process moving invoices for payment. The invoice for a completed relocation is audited for accuracy and paid by our office. Our logistics data base will be accessed to recover funds from the relocating organization electronically. Inter-agency agreements can be arranged to facilitate this process.

#### For more information contact:

Steven W. Schneider  
Telephone- (301)402-6805  
Fax- (301)480-0694  
E-mail [schneids@od.nih.gov](mailto:schneids@od.nih.gov)

#### To schedule a move contact:

Telephone- (301)496-1546  
Fax- (301)402-1086  
E-mail [sherarde@od.nih.gov](mailto:sherarde@od.nih.gov)



## NEW & DISCONTINUED BPA'S

The following BPAs have recently been established:

- #200800132B - Panther Press - for printing services
- #200700011B - Next Day Science
- #200700012B - Worldwide Medical Products - for laboratory supplies
- #200700003B - Continental Lab Products - for biological materials and laboratory supplies
- #200700022B - New Dimension Networks - for IT supplies
- #200700025B - Felipa Vigil - for consulting/training services
- #200700023B - Landy Bioresources - for medical/laboratory clothing
- #200700028B - DM Saunders & Associates - consulting/training services
- #200700029B - Barbara Christensen - for consulting services
- #200700030B - Advanced Software Systems Inc - for IT services
- #200700039B - Cambridge Systems - for staffing services
- #200700040B - A+ Government Solutions - for IT services
- #200700037B - Advance Digital Systems - for IT services
- #200700036B - Your Recruiting Company - for human resources and staffing services
- #200700042B - Genewiz Inc - for laboratory and testing services
- #200700043B - 270NET Technologies - for IT services
- #200700060B - Medata Research - for IT services and laboratory services
- #200700066B - Temporary Staffing Inc - for office support/temporary help
- #200700065B - Aligned Development Strategies - for IT services



**The following BPAs have recently been discontinued:**

#999900861B - Air Filter Maintenance  
#999900759B - Aspect Communications Corp  
#999900701B - Blaze Science Industries  
#999900598B - Glass and Plastics Labware LLC  
#999900164B - Health and Literacy Consulting  
#999900855B - ITSC  
#999900860B - Liberty Electric  
#999900165B - Pathway Diagnostics Corp  
#999900698B - Planta Analytica LLC  
#999900237B - Strategic Diagnostics Inc  
#999900807B - Fortran Graphics Inc  
#999900063B - Labsource Inc  
#999900880B - AA Temps Inc  
#999900896B - B&B Concepts Inc  
#999900680B - Botanical Liaisons LLC  
#999900385B - DSI Computer Products  
#999900679B - IDI Multimedia  
#999900354B - King George Biomedical Inc  
#999900383B - Rocky Mountain RAM  
#999900601B - Thomson Researchsoft  
#200700021B - Keesey Associates  
#200700027B - Peterson Miles



# TRAINING AVAILABLE

## TRAINING AVAILABLE

The upcoming classes listed below are now available from the NIH Training Center.

To sign up for any of these classes, obtain supervisory approval and apply through the NI-HITS system.

These classes can also be applied towards the 40 continuous learning points (CLPs) that are required every 2 years to maintain the old Level 1 Certification, which is now called **Simplified Acquisition Certification—A (SAC-A)**

### TRAINING CLASSES REQUIRED FOR SIMPLIFIED ACQUISITION CERTIFICATE - A (SAC-A)

- Basic Simplified Acquisition or CON 237 (an on-line class)
- Advanced Simplified Acquisition
- Green Purchasing

### MANDATORY TRAINING CLASSES REQUIRED FOR ALL APPROVERS AND BUYERS

- NIH Simplified Acquisition Delegated Procurement (5 days)
- Federal Supply Schedules (1/2 day)
- Consolidated Purchasing through Contracts (1/2 day)
- Buying from Businesses on the Open Market (1/2 day)

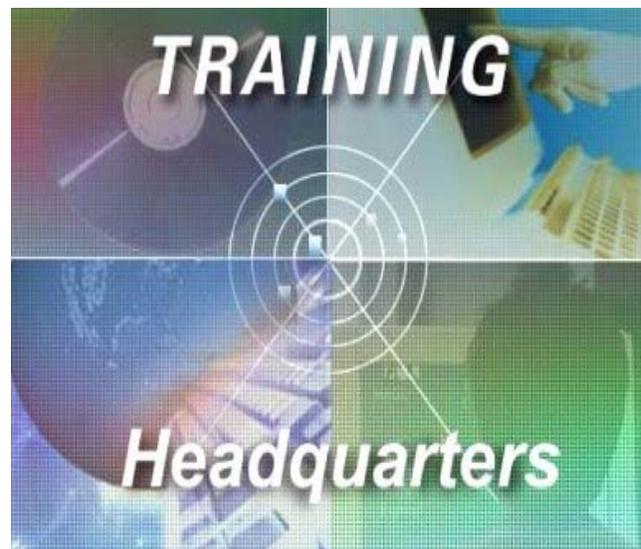
- Price Reasonableness in Simplified Acquisitions (1/2 day)

### **NEW MANDATORY TRAINING CLASSES REQUIRED FOR ALL APPROVERS AND BUYERS**

- Appropriation Law for Simplified Acquisition (1/2 day)
- Negotiation Techniques for Simplified Acquisition (1 day)

### ATTENTION TO ALL APPROVERS AND BUYERS

**If it has been more than 5 years since you have taken the above-mentioned (1/2 day) classes, you must retake them.**



(continued)

## ACQUISITION TRAINING SCHEDULE

For Additional information on any of the courses listed here, or to register, please contact the Human Resource Development Division on 496-6211 or visit the website [for full course details and descriptions.](#)

### 2609 Federal Supply Schedules

Date	Times	Location	Cost	Cancellation Date
Jan 13, 2009	9:00am-12:00pm	6120 EPS	\$295	Dec 19, 2008
Mar 17, 2009	9:00am-12:00pm	6120 EPS	\$295	Feb 19, 2009
May 19, 2009	9:00am-12:00pm	6120 EPS	\$295	Apr 19, 2009
Sep 10, 2009	9:00am-12:00pm	6120 EPS	\$295	Aug 26, 2009

### 2611 Buying from Businesses On The Open Market

Mar 16, 2009	9:00am-12:00pm	6120 EPS	\$295	Feb 19, 2008
May 18, 2009	9:00am-12:00pm	6120 EPS	\$295	Apr 19, 2009
Sep 9, 2009	9:00am-12:00pm	6120 EPS	\$295	Aug 25, 2009

### 2617 Price Reasonableness in Simplified Acquisitions

Feb 9, 2009	8:30am-12:00pm	6120 EPS	\$325	Jan 25, 2009
May 11, 2009	8:30am-12:00pm	6120 EPS	\$325	Apr 26, 2009
Aug 17, 2009	8:30am-12:00pm	6120 EPS	\$325	Aug 2, 2009

### 2610 Consolidated Purchasing Through Contracts

Jan 12, 2009	1:00pm-4:00pm	6120 EPS	\$295	Dec 19, 2008
Mar 16, 2009	1:00pm-4:00pm	6120 EPS	\$295	Feb 19, 2009
May 18, 2009	1:00pm-4:00pm	6120 EPS	\$295	Apr 19, 2008
Sep 9, 2009	1:00pm-4:00pm	6120EPS	\$295	Aug 25, 2009

## ACQUISITION TRAINING SCHEDULE

### 9513 NIH Simplified Acquisitions & Delegated Procurement (NBS)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Jan 12, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$1595	Dec 21, 2009
Jan 13, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Dec 21, 2009
Jan 14, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Dec 21, 2009
Jan 15, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Dec 21, 2009
Jan 16, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Dec 21, 2009
=====				
Feb 9, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$1595	Jan 8, 2009
Feb 10, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jan 8, 2009
Feb 11, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Jan 8, 2009
Feb 12, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Jan 8, 2009
Feb 13, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Jan 8, 2009
=====				
Mar 16, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$1595	Feb 15, 2009
Mar 17, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Feb 15, 2009
Mar 18, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Feb 15, 2009
Mar 19, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Feb 15, 2009
Mar 20, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Feb 15,2009
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## ACQUISITION TRAINING SCHEDULE

### 9513 NIH Simplified Acquisitions & Delegated Procurement (NBS) continued

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Apr 13, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$1595	Mar 12, 2009
Apr 14, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Mar 13, 2009
Apr 15, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Mar 14, 2009
Apr 16, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Mar 15, 2009
Apr 17, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Mar 16, 2009
=====				
May 11, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$1595	Apr 10, 2009
May 12, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Apr 10, 2009
May 13, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Apr 10, 2009
May 14, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Apr 10, 2009
May 15, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Apr 10, 2009
=====				
Jun 15, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$1595	May 14, 2009
Jun 16, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	May 14, 2009
Jun 17, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	May 14, 2009
Jun 18, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	May 14, 2009
Jun 19, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	May 14, 2009
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## ACQUISITION TRAINING SCHEDULE

### 9513 NIH Simplified Acquisitions & Delegated Procurement (NBS) continued

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Jul 13, 2009 Day 1	8:30am-4:00pm	6120 EPS	"	Jun 12, 2009
Jul 14, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jun 12, 2009
Jul 15, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Jun 12, 2009
Jul 16, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Jun 12, 2009
Jul 17, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Jun 12, 2009
=====				
Aug 3, 2009 Day 1	8:30am-4:00pm	6120 EPS	"	Jul 2, 2009
Aug 4, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jul 2, 2009
Aug 5, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Jul 2, 2009
Aug 6, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Jul 2, 2009
Aug 7, 2009 Day 5	8:30am-4:00pm	6120 EPS	"	Jul 2, 2009
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## ACQUISITION TRAINING SCHEDULE

### 9512 NIH Purchase Card Training (NBS)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Jan 20, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Dec 29, 2008
Jan 21, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Dec 29, 2008
=====				
Feb 17, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Jan 16, 2009
Feb 18, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Jan 16, 2009
=====				
Feb 19, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Jan 18, 2009
Feb 20, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Jan 18, 2009
=====				
Mar 12, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Feb 11, 2009
Mar 13, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Feb 11, 2009
=====				
Mar 23, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Feb 22, 2009
Mar 24, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Feb 22, 2009
=====				
Apr 20, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Mar 19, 2009
Apr 21, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Mar 19, 2009
=====				
Apr 22, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Mar 21, 2009
Apr 23, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Mar 21, 2009

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# ACQUISITION TRAINING SCHEDULE

(CONTINUED)

## 9512 NIH Purchase Card Training (NBS)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
May 18, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Apr 17, 2009
May 19, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Apr 17, 2009
=====				
May 21, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Apr 20, 2009
May 22, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Apr 20, 2009
=====				
Jun 22, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	May 21, 2009
Jun 23, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	May 21, 2009
=====				
Jun 24, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	May 23, 2009
Jun 25, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	May 23, 2009
=====				
Jul 20, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Jun 19, 2009
Jul 21, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Jun 19, 2009
=====				
Aug 10, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Jul 9, 2009
Aug 11, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Jul 9, 2009
=====				
Aug 12, 2009 Day 1	8:30am-4:30pm	6120 EPS	\$775	Jul 11, 2009
Aug 13, 2009 Day 2	8:30am-4:30pm	6120 EPS	"	Jul 11, 2009
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# ACQUISITION TRAINING SCHEDULE

(CONTINUED)

## 5513 Negotiation Techniques for Simplified Acquisitions (New Class)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Jan 15, 2009	9:00am-4:00pm	6120 EPS	\$375	Dec 24, 2008
Mar 4, 2009	9:00am-4:00pm	6120 EPS	\$375	Feb 3, 2009
May 7, 2009	9:00am-4:00pm	6120 EPS	\$375	Apr 6, 2009
Jul 15, 2009	9:00am-4:00pm	6120 EPS	\$375	Jun 14, 2009

## 5514 Appropriations Law for Simplified Acquisitions (New Class)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Jan 16, 2009	8:30am-12:00pm	6120 EPS	\$250	Dec 25, 2008
Mar 5, 2009	8:30am-12:00pm	6120 EPS	\$250	Feb 4, 2009
May 8, 2009	8:30am-12:00pm	6120 EPS	\$250	Apr 7, 2009
Jul 16, 2009	8:30am-12:00pm	6120 EPS	\$250	Jun 15, 2009

## ACQUISITION TRAINING SCHEDULE

(CONTINUED)

### 5512 Purchase Orders for Professional Services (Refresher)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Jan 22, 2009	8:30am-4:00pm	6120 EPS	\$350	Dec 31, 2008
=====				
May 20, 2009	8:30am-4:00pm	6120 EPS	\$350	Apr 19, 2009
=====				
Aug 14, 2009	8:30am-4:00pm	6120 EPS	\$350	Jul 13, 2009
=====				

### 2635 Purchase Card Logs & Reconciliation (Refresher)

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Mar 11, 2009	8:30am-4:00pm	6120 EPS	\$350	Feb 10, 2009
=====				
Jul 22, 2009	8:30am-4:00pm	6120 EPS	\$350	Jun 21, 2009
=====				

### 5511 Introduction to NBS Buyer Acquisitions

<u>Date</u>	<u>Times</u>	<u>Location</u>	<u>Cost</u>	<u>Cancellation Date</u>
Dec 4, 2008 Day 1	8:30am-4:00pm	6120 EPS	\$610	Nov 12, 2008
Dec 5, 2008 Day 2	8:30am-4:00pm	6120 EPS	"	Nov 12, 2008
=====				
Mar 9, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$610	Feb 8, 2009
Mar 10, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Feb 8, 2009

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# ACQUISITION TRAINING SCHEDULE

(CONTINUED)

## 5511 Introduction to NBS Buyer Acquisitions (continued)

Date	Times	Location	Cost	Cancellation Date
Jul 23, 2009 Day 1	8:30am-400pm	6120 EPS	\$610	Jun 22, 2009
Jul 24, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jun 22, 2009

## 5510 Intermediate NBS Buyer Acquisitions (Refresher)

Date	Times	Location	Cost	Cancellation Date
Dec 8, 2008	8:30am-4:00pm	6120 EPS	\$350	Nov 16, 2008
Apr 24, 2009	8:30am-4:00pm	6120 EPS	\$350	Mar 23, 2009

## 9515 NIH Buyer Contracts (NBS)

Date	Times	Location	Cost	Cancellation Date
Nov 19, 2008 Day 1	8:30am-400pm	6120 EPS	\$815	Oct 28, 2008
Nov 20, 2008 Day 2	8:30am-4:00pm	6120 EPS	"	Oct 28, 2008
Nov 21, 2008 Day 3	8:30am-4:00pm	6120 EPS	"	Oct 28, 2008
Jan 26, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$815	Jan 4, 2009
Jan 27, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jan 4, 2009
Jan 28, 2009 Day 4	8:30am-4:00pm	6120 EPS	"	Jan 4, 2009

(continued)

# ACQUISITION TRAINING SCHEDULE

(CONTINUED)

## 9515 NIH Buyer Contracts (NBS) (continued)

Date	Times	Location	Cost	Cancellation Date
Mar 24, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$815	Feb 23, 2009
Mar 25, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Feb 23, 2009
Mar 26, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Feb 23, 2009
May 27, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$815	Apr 26, 2009
May 28, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Apr 26, 2009
May 29, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Apr 26, 2009
Jul 15, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$815	Jun 14, 2009
Jul 16, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jun 14, 2009
Jul 17, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Jun 14, 2009
Aug 26, 2009 Day 1	8:30am-4:00pm	6120 EPS	\$815	Jul 25, 2009
Aug 27, 2009 Day 2	8:30am-4:00pm	6120 EPS	"	Jul 25, 2009
Aug 28, 2009 Day 3	8:30am-4:00pm	6120 EPS	"	Jul 25, 2009

The OALM Acquisition Newsletter will be published six (6) times in 2009. We encourage the ICs to submit any articles that are related to acquisition. We will do our best to include your articles in future Newsletter.

OALM invites your comments and suggestion for future articles. Please address all correspondence to the editors: Nic D'Ascoli, [DAscoli@od.nih.gov](mailto:DAscoli@od.nih.gov), Cynthia Henderson, [HendersonCY@od.nih.gov](mailto:HendersonCY@od.nih.gov), Alfreda Mire, [MireA@od.nih.gov](mailto:MireA@od.nih.gov), Milton Nicholas, [NicholaM@od.nih.gov](mailto:NicholaM@od.nih.gov), or Annette Romanesk, [RomanesA@od.nih.gov](mailto:RomanesA@od.nih.gov).

If you have any questions or comments regarding the information, policy and/or procedures published in this issue, you may contact Milton Nicholas at the email address above, For future issues, contact the Simplified Acquisitions Helpline on (301) 496-0400 or via email at [SimplifiedAcquisitionHelp@od.nih.gov](mailto:SimplifiedAcquisitionHelp@od.nih.gov) and you will be referred to the appropriate editor