

Federal Express Account Information Form

*Note: This account can be used for domestic shipments only. All non-contract shipments, including international, must be sent through the Frieght Forwarding Section.
Bldg. 13, Rm. 1336 or the NIH Mail System.

1. Shipping location CAN

2. This account belongs to the U.S. Department of Health and Human Services (DHHS)

3. The agency is the National Institutes of Health (NIH)

4. Federal Express (FedEx) Account Number, if you have one:

5. ALC (Agency Locator Code) Number: 75080031

6. Shipper Information:

Account Name (I/C):

Pickup Address:

Contact Person:

(Person who handles shipping and ordering of supplies)

Authorizing Administrative Officer's Name (Organization's Program Coordinator - OPC) and Phone Number:

AO's Name:

Phone#:

7. AO's Signature:

Fax#:

8. REASON FOR SUBMITTING THIS FORM (Check one):

Select One:

Open Account

Change Account Information

Delete Account

9. COMMENTS:

10. Submit Form to:

Brandon J. Campbell, Freight Forwarding Section, TMD
OD/OALM/OLAO/DLS
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